

Kaizen Event Evaluation Form

Participant Name*: _____ Team: _____ Event Date(s): _____

1. Including this event, I have participated in:
1 event 2 events 3 events >3 events
2. I participated in this event because I:
volunteered was assigned
3. I was informed that I would participate in the event:
>2 wks before event 1-2 wks before <1 wk before
4. Were the event targets: **Y** **N**
clear?
important?
5. Were you prepared? **Y** **N**
6. Did the team have everything it needed? **Y** **N**
data -----
training -----
supplies -----
management support -----
other support (i.e., maintenance, IT)

7. If there was anything missing, please describe:
8. Was your team successful? **Y** **N**

If "No," why?
9. Would you like to participate in another event?: **Y** **N**

If "No," why?
10. What would have made the kaizen event better?

* = optional